

Welcome to Noble!

We are honored that you made the decision to send your student to a Noble campus. Noble is a catalyst for educational equity in Chicago that empowers students with the scholarship, discipline, and honor necessary to succeed in college and lead exemplary lives. Founded in 1999, we now serve over 12,000 students from every neighborhood in Chicago. Each year, 99% of Noble seniors are accepted into college.

Noble's core values of results, respect, follow-through, diversity, equity & inclusion, and humility and self-awareness forward our mission. As partners in the education of your student over the next four years and beyond, we aim to ensure your student feels both love and high expectations every day in every space. We know that the stakes for your student are high, so our expectations for staff and students mirror that expectation.

This Student and Parent Handbook outlines policies related to your student's educational experience at Noble. Should you have any questions about the contents of this handbook, please reach out directly to staff at your student's campus. Should you want to learn more about Noble's partnership with parents and families or get involved, please visit <https://nobleschools.org/parents-and-community/> or email info@nobleschools.org.

Here's to a wonderful school year!

Please note that this handbook is subject to change. Changes will be provided in writing.

Name _____

Campus _____

Advisor _____

Baker College Prep

2710 E. 89th Street
Chicago, IL 60617
(773) 535-6460
Neighborhood: South Chicago
Established in 2013
Website: nobleschools.org/baker

Butler College Prep

821 E. 103rd Street
Chicago, IL 60628
(773) 535-5490
Neighborhood: Pullman
Established in 2013
Website: nobleschools.org/butler

Chicago Bulls College Prep

2040 W. Adams Street
Chicago, IL 60612
(773) 534-7599
Neighborhood: Near West Side
Established in 2009
Website: nobleschools.org/bulls

DRW College Prep

931 S. Homan Avenue
Chicago, IL 60624
(773) 893-4500
Neighborhood: Homan Square
Established in 2012
Website: nobleschools.org/drw

Gary Comer College Prep

7131 S. South Chicago Avenue
Chicago, IL 60619
(773) 729-3969
Neighborhood: Grand Crossing
Established in 2008
Website: nobleschools.org/comer

Gary Comer College Prep Middle School

1010 E. 72nd Street
Chicago, IL 60619
(773) 535-0755
Neighborhood: Grand Crossing
Established in 2011
Website:
nobleschools.org/comermiddle

Golder College Prep

1454 W. Superior Street
Chicago, IL 60642
(312) 265-9925
Neighborhood: West Town
Established in 2007
Website: nobleschools.org/golder

Hansberry College Prep

8748 S. Aberdeen Street
Chicago, IL 60620
(773) 729-3400
Neighborhood: Auburn Gresham
Established in 2012
Website:
nobleschools.org/hansberry

ITW David Speer Academy

5321 W. Grand Avenue
Chicago, IL 60639
(773) 622-7484
Neighborhood: Belmont Cragin
Established in 2014
Website: nobleschools.org/speer

Johnson College Prep

6350 S. Stewart Avenue
Chicago, IL 60621
(312) 348-1888
Neighborhood: Englewood
Established in 2010
Website: nobleschools.org/johnson

Mansueto High School

2911 W. 47th Street
Chicago, IL 60632
(773) 349-8200
Neighborhood: Brighton Park
Established in 2016
Website:
nobleschools.org/mansueto

Muchin College Prep

1 N. State Street
Chicago, IL 60602
(312) 445-4680
Neighborhood: Loop
Established in 2009
Website: nobleschools.org/muchin

The Noble Academy

1443 N. Ogden Avenue
Chicago, IL 60610
(312) 574-1527
Neighborhood: Near North Side
Established in 2014
Website:
nobleschools.org/nobleacademy

Noble Street College Prep

1010 N. Noble Street
Chicago, IL 60642
(773) 862-1449
Neighborhood: West Town
Established in 1999
Website:
nobleschools.org/noblestreet

Pritzker College Prep

4131 W. Cortland Avenue
Chicago, IL 60639
(773) 394-2848
Neighborhood: Hermosa
Established in 2006
Website: nobleschools.org/pritzker

Rauner College Prep

1337 W. Ohio Street
Chicago, IL 60642
(312) 226-5345
Neighborhood: West Town
Established in 2006
Website: nobleschools.org/rauner

Rowe-Clark Math & Science Academy

3645 W. Chicago Avenue
Chicago, IL 60651
(773) 242-2212
Neighborhood: Humboldt Park
Established in 2007
Website:
nobleschools.org/roweclark

UIC College Prep

1231 S. Damen Avenue
Chicago, IL 60608
(312) 768-4858
Neighborhood: Illinois Medical District
Established in 2008
Website: nobleschools.org/uic

In order to be promoted to the next grade level or graduate, students must meet requirements in all five of the following areas: **academics, attendance, enrichment, discipline, and health & fitness.**

1. **Academics:** Students must pass and thus earn the credits from all classes in which they are enrolled during the regular school day and school year. Students who fail a class will be required to enroll in a corresponding make-up class in order to be promoted to the next grade level or graduate.
2. **Attendance:** Students who have 19 or more days of absence (excused and unexcused) during any school year will be required to enroll in a make-up class in order to be promoted to the next grade level or graduate. A more detailed explanation of Noble's attendance policy can be found in the attendance section of this handbook.
3. **Enrichment:** Enrichment credits are classes or activities undertaken outside of the regular school schedule. Students are encouraged to pursue their unique interests and are required to complete a minimum of 100 hours or 1.0 enrichment credits over their four years of high school. A minimum of 25 hours of class time, study time, practice time, or community service is needed for each .25 credit.
 - To be promoted to junior year: (.25) enrichment credit
 - To be promoted to senior year: (.5) enrichment credit
 - To graduate: (1.0) total enrichment credit
4. **Discipline:** Students are asked to demonstrate self-discipline to be promoted to the next grade level or to graduate. The following are requirements for promotion or graduation. If, after the last day of school, a student has earned:
 - **0 – 19 detentions**, the student may be promoted or graduate as long as they complete all detentions.
 - **20 – 39 detentions**, the student may be promoted or graduate as long as they complete a campus-based character development course (20 hours) and complete all remaining detentions.
 - **40+ detentions**, the student may be promoted or graduate as long as they complete a campus-based character development course (20 hours), complete Noble's summer restorative program (20 hours) and complete all remaining detentions.
5. **Health & Fitness:** Students must pass a written health test and a physical fitness test to be promoted to the next grade level or to graduate. Students who are medically unable to participate in a physical fitness activity or testing must have campus-verified medical documentation on file with the campus. Students who do not pass either test, or do not successfully complete an alternative campus fitness support program, will be required to enroll in and complete a make-up class to be promoted. Please note: the health and fitness promotion requirement is separate from the physical education class which, if failed, would fall under the academic promotion requirement.

Credit Recovery Overview

Students who do not meet academic, attendance, enrichment, discipline, and health & fitness promotion requirements will be expected to make up this requirement as outlined below. Only students who have completed all graduation requirements are eligible to receive a diploma and participate in graduation ceremonies. Students who do not meet all the requirements at least one week before the subsequent

school year must repeat the entire grade. When documented accommodations are relevant (e.g. medical), promotion eligibility will be made on an individual basis.

Make-Up Requirements

Academics: To recover credit, students need to enroll in a night school or summer school make up class. The cost of these classes are \$70 for 0.5 credit classes, with a minimum of 20 hours of coursework, and \$140 for 1.0 credit classes, with a minimum of 40 hours of coursework.

Attendance: The cost of an attendance make-up class is \$25.

Enrichment: Campus specific make-up program costs vary from \$25-\$75.

Discipline: Discipline classes are provided at no cost.

Health & Fitness: Enroll in a make-up program at a cost of \$25.

Grading Policy

Grading Periods

- Campuses operate on a 40-week school year. There are two semesters per year; each semester is approximately 20 weeks long.
- Students will receive progress reports every two weeks. Parents/guardians should attend report card pick-up at the end of every quarter. Parents and students can also regularly track progress in Power School.
- Students receive credits at the end of each semester for classes they have passed.

Letter Grade	Percent	GPA	Letter Grade	Percent	GPA
A+	97-100	4.3	C	73-76	2.0
A	93-96	4.0	C-	70-72	1.7
A-	90-92	3.7	D+	67-69	1.3
B+	87-89	3.3	D	63-66	1.0
B	83-86	3.0	D-	60-62	0.7
B-	80-82	2.7	F	0-59	0.0
C+	77-79	2.3			

Honors classes are awarded a 0.5 GPA point bonus, and Advanced Placement/International Baccalaureate/Dual Enrollment/Dual Credit classes are awarded a 1.0 GPA point bonus when calculating weighted grade point averages. Pass/fail classes are credit bearing; however, they do not factor into grade point averages. Pass/fail requirements are determined by campus. Full credit classes have twice the impact on GPA calculations than half credit classes.

Class Rank: Class rank is determined by the cumulative weighted GPA.

Extra Credit

- Extra credit can only be made available to the whole class and not to individuals.
- No extra credit assignments may be given or accepted during the last two weeks of any semester. However, extra credit points may be available on assignments or assessments at any time.

Enrollment and Attendance Policy

Transferring from One Noble Campus to Another Noble Campus: Current students who have attended classes at a Noble campus and are in good standing may transfer to another Noble campus if the campus is accepting transfer students (i.e., only if the campus has open seats). To be in good standing, students must not have pending suspension(s) or expulsion at their current Noble campus. Movement from one Noble campus to another may only take place during transfer windows as designated by Noble. Families interested in transferring from one Noble school to another should reach out to the administration of their current campus to discuss the process. A student’s current promotion status and outstanding fees at the current Noble campus will carry over to the new Noble campus once the transfer is complete.

Expedited Hardship Transfers: A Hardship Appeal Process exists for students who need an expedited transfer from one Noble school to another for safety reasons. A request to transfer from one Noble school to another for the purpose of convenience does not qualify as a case for a hardship appeal. Hardship transfers will only be granted when all other reasonable measures have been taken and when it is shown that the transfer is absolutely necessary for the safety of the student. Students who qualify for a hardship appeal may only transfer into a campus that is accepting transfer students. If approved, the transfer may occur outside of the district-wide transfer windows. Parent(s)/guardian(s) who believe their child may qualify for a hardship appeal should contact Noble’s Department of Student Enrollment & Recruitment at (833)-BE-NOBLE to initiate the appeal process.

Fees: Each campus charges a standard annual fee of \$180 and charges additional fees as outlined by the campus. Any fees paid to a Noble campus are non-refundable after student’s first day of attendance. In addition, students who fail any of the promotion requirements will be expected to enroll in a make-up class. The cost of these classes is \$70 for 0.5 credit classes, with a minimum of 20 hours of coursework, \$140 for 1.0 credit classes, with a minimum of 40 hours of coursework, and various fee ranges for other promotion-related class requirements (e.g. attendance, community service, etc.).

Noble will assist students whose families demonstrate financial hardship in the payment of all school fees. Students in temporary living situations (STLS) will have all school fees waived per STLS guidelines. Other students whose families encounter financial hardship may apply for a payment plan through the campus’ main office. A payment plan will allow families to reduce payments and/or extend payment timelines so that students may still participate in mandatory school activities without penalty for inability to pay. In addition, promotion or graduation will not be denied on the basis of an inability to pay fees. Families may apply separately to the free and reduced lunch program. To apply or to receive notice of the criteria, contact a campus administrator.

Students Transferring to a Noble Campus from a Non-Noble Campus: Students transferring to a Noble campus from another high school may have a semester’s worth of successfully completed classes count as a semester of Noble credit. Transfer students must enroll in and pay for any academic classes they have failed at another school. Make-up classes must be earned prior to being promoted to the next grade. Students may only enroll at a Noble campus pending campus enrollment capacity. Prior to being

admitted to any Noble campus, transfer students must serve the entire term of any suspension or expulsion imposed on the student by any public or private school.

Attendance: Absences may be excused only for an illness, doctor's appointment, observance of a religious holiday, death in the immediate family, or verifiable family emergency. These absences can be excused only if a written note from the legal guardian is received in the campus main office within 48 hours of the student's return to school. If a student is going to be absent, parent(s)/guardian(s) should inform the campus main office before classes begin.

For excused absences and absences due to suspension, students will be provided the opportunity to make up any missed work (including tests) for equivalent credit and generally, students are given as many days to turn in work as they were absent. For example, if a student is absent for two days, he or she would have to turn in make-up work by the second day he or she returns. Community service hours are not counted if done during the school-day hours that students are absent or suspended.

For unexcused absences (other than suspensions) make-up work may be offered at teacher discretion.

Students who are absent for all or part of any day may not attend or participate in any extra-curricular event or sporting event on without written permission from the principal.

Students who are absent for all or part of any day for "cut days," "senior cut days," "skip days," "ditch days," or any similar events may be denied participation in any extra-curricular event or sporting events such as prom, a luncheon, or graduation. Additionally, students may receive a minimum of one detention.

Students who have 19 or more days of absence (excused or unexcused) during any school year will be required to attend a summer school class at a cost of \$25 in order to be promoted to the next grade or to graduate. For additional information on medical-based absences, see the homebound and hospital attendance section. This includes absences earned for late arrivals and early dismissals (see chart on next page).

Leaving Campus: Students are not permitted to leave campus once they are inside the building. Leaving the campus without authorization may result in a detention or double detention.

Early Dismissals or Late Arrivals: Whenever possible, students are encouraged to make medical or other appointments after school hours or on weekends. In the rare event that a student needs an early dismissal or late arrival, the following procedures must be followed:

- The legal guardian or a designated emergency contact with guardian approval must come to sign the student in or out of school.
- The student must make up all missed work.
- Only early dismissals or late arrivals for a verified doctor's appointment, observance of a religious holiday, death in the immediate family, or verifiable family emergency will count as excused absences. All other late arrivals or early dismissals are considered unexcused. Official documentation verifying the absence should be brought to the campus main office upon arrival to school.

Late arrivals and early dismissals will have the following impact on a student's attendance and discipline record:

Length of Time Missed in a School Day	Late Arrival	Early Dismissal
1-24%	1-4 demerits	¼ day absent
25-49%	¼ day absent (plus 1-4 demerits)	½ day absent
50-74%	½ day absent (plus 1-4 demerits)	
75-99%	n/a	1 day absent

Homebound and Hospital Attendance: Homebound instruction will be provided if a student’s medical doctor provides written documentation anticipating that, due to a medical condition, the student will 1) be unable to attend school for two or more consecutive weeks or (2) be absent on an ongoing intermittent basis totaling two or more weeks.

Students who have a medical condition that results in absences as a result of this medical condition qualify for a waiver of the summer attendance class requirement. To be approved for a waiver by campus administration, a parent/guardian must submit required paperwork that includes verification from the student’s treating doctor.

Students Code of Conduct (SCC) and Discipline Policy
--

Similar to academic growth, self-discipline is a skill that develops over time and requires a deliberate community approach of both support and accountability. Every Noble student receives social and emotional development from dedicated staff advisors who guide students through the Noble experience. Advisors provide important feedback and encouragement to students along with consistent communication to parent(s)/guardian(s). We assume the best in every student and seek to provide positive reinforcement at every opportunity, whether in the hallways, in the classroom, or at extra-curricular events. Student leadership is also developed through a variety of campus-specific programs such as peer mentorship programs, student government, and a host of other student leadership opportunities in extra-curricular activities. Finally, with dedicated social workers and culture staff on every campus, students have access to emotional care and support. With the rigors of our academic curriculum, we encourage students to communicate when facing obstacles and to utilize the available supports. When conflict and tension between students is known, we implement restorative strategies to de-escalate conflict and actively provide mediation with staff and/or social workers. We use restorative practices proactively and responsively to address conflict and repair harm. We also utilize structured behavioral interventions to teach students coping skills and provide social and emotional instruction to teach appropriate behaviors and avoid the occurrence of misbehavior.

The purpose of Noble’s Student Code of Conduct (SCC) is to

1. encourage habits of self-discipline in individual students
2. promote and protect the physical and emotional safety for all community members, and
3. uphold school cleanliness.

The SCC is not intended to address the entire spectrum of student misbehavior; instead, it outlines a range of appropriate consequences proportionately related for certain inappropriate behaviors. School officials may establish campus-specific procedures to further address student misconduct as long as it is consistent with this policy. Noble consults with parent and staff advisory committees to annually review the SCC.

The SCC applies to actions of students 1) while on school property during school hours and before and after school 2) while traveling on school vehicles to or from a school activity, team function, or event, 3) off school grounds at all school-sponsored activities or events that approximate a reasonable relationship to the school, and 4) while using the school's internet network or any electronic devices. This code also applies to actions of students off school property before or after school hours if those actions pose a substantial likelihood of disruption to the learning environment in the school.

Prior to being subject to any exclusionary discipline, students shall be provided appropriate due process, while consistently following the policies outlined below. *See 'additional supports for and during exclusionary discipline'.*

A student's IEP will be followed. When determining any disciplinary consequence for misconduct by a student with a disability which may result in a suspension for more than 10 cumulative school days or which will result in a change of placement, the IEP team will consider all relevant information in the student's file, including the student's IEP, any teacher observations and any relevant information provided by the parent(s)/guardian(s) to determine if the conduct was a manifestation of the student's disability.

At Noble, we believe our core values represent the mindsets and behaviors necessary to forward our mission of empowering students to lead exemplary lives. When upholding expectations, we are clear, consistent, positive, and firm. **Our core values drive our community expectations.**

Merits: Merits are one of the methods used at Noble to reinforce positive behavior. Merits are aligned to campus-based core values and are given when students contribute in a positive way to the school community. Earning a merit may result in a student earning a raffle ticket for prizes, tickets to various events, special recognition, or credit for purchases at school stores.

Some examples of campus-based core values include the following:

- Optimism, gratitude & joy
- Integrity, respect & humility
- Teamwork, making others better & collaboration
- Attention to detail / sweating the small stuff
- Knowledge, inquiry & curiosity
- Perseverance, persistence & grit
- Pride in one's family or community
- Reliability & results
- Diversity & social justice
- Reflection & growth

Demerits: A demerit is one tool of accountability intended to 1) encourage habits of self-discipline in individual students, 2) promote and protect physical and emotional safety for all community members, and 3) uphold school cleanliness. A student can be assigned from 1-4 demerits for an infraction. More serious infractions may earn more severe consequences as outlined in the SCC. Staff members discuss and norm on the number of demerits issued for a consequence, except when prescribed by the list below. A student's IEP and/or 504 Plan may impact the implementation of the demerits outlined below.

Self-Discipline Habits

Infraction	Consequence	Notes
Tardy to school	1-4 demerits	Quantity of demerits is determined by campus specific schedule.
Tardy to class	<1 min. = 1 demerit 1-3 min. = 2 demerits >3 min. = 4 demerits	
Unexcused absence from a campus -mandated function (e.g. LaSalle, detention, an event the student commits to attending)	4 demerits	
Academic dishonesty	4 demerits	Students may be assigned zeroes for related assignments. See academic dishonesty policy for more details.
Dress code violations that can be corrected immediately (e.g. untucked shirt)	1 demerit if corrected	
Dress code violations that cannot be corrected immediately (e.g. no belt, no dress shoes)	4 demerits + Character Academy	Students must be in full uniform to attend class. Character Academy is equivalent to in-school suspension and is subject to SB100 standards.
Soda, caffeinated energy drinks, or chips (except those sold, provided, or approved by the school)	2 demerits	This applies to all areas of the school, even locations designated for consumption of food.
Off-task behavior (e.g. sleeping in class, working on work for another class, not following clearly stated expectations, etc.)	1 demerit	
Visible, audible, or used cell phone, smart watches, or other electronic devices during school hours without staff permission	4 demerits + confiscation of the device	Campuses may require a parent/guardian to pick up the confiscated device.

Leaving class and/or school without permission (not due to documented medical condition)	4 demerits	Campuses may opt to issue two detentions (up to 8 demerits) for this infraction.
--	------------	--

Physical & Emotional Safety for All Community Members

Infraction	Consequence	Notes
Throwing objects	2 demerits	
Talking during an emergency drill	2 demerits	
Being in the hallways unescorted at a time when an escort is required	4 demerits	
Foul language including curse words and/or other slurs	1-4 demerits	
Disruptive behavior	1-4 demerits	
Using a non-transparent water bottle	1 demerit	Such an item may be confiscated by school personnel and returned at the end of the day.
Inappropriate public displays of affection	1-4 demerits	
Not following campus-specific student ID requirements	1 demerit	
Not following campus arrival/dismissal policies	1-4 demerits	
Disciplinary removal from class	4 demerits	

Uphold school cleanliness

Infraction	Consequence	Notes
Chewing gum	4 demerits	
Eating or drinking (with the exception of water) outside the lunchroom without permission	2 demerits	
Not cleaning up after oneself	2 demerits	
Damage to school property	1-4 demerits	Students may be asked to contribute to repairing the damage caused. Where applicable, students may be asked to contribute to repairing the damage caused.

A student’s IEP and/or 504 Plan may impact the implementation of the above.

Demerit Appeal: Students may communicate and advocate on their behalf if they feel demerits were improperly issued by following the campus specific timeline and process.

Detention Cycles: Throughout their time at Noble, students participate in ongoing detention cycles—set windows where they are asked to monitor and reflect on their ongoing actions and the impact of those actions. The cycle is one week for grades 9 and 10, and two weeks for grades 11 and 12. A student is issued a two-hour detention for each multiple of four demerits he/she/they earns within a behavior cycle. For example, four demerits within a cycle equals one detention and eight demerits within a cycle equals two detentions. Thus, if a student receives only one, two, or three demerits within a cycle (or have one, two, three remaining demerits after detention(s) have been issued), these demerits reset to zero once the cycle ends. Detention may take the form of a silent study period, character development work, or a combination of these both.

Discipline, as measured by detentions, is a promotion/graduation requirement. All detentions must be completed to promote or graduate. Students are asked to demonstrate maturity and self-discipline in order to be promoted to the next grade level or to graduate. In addition to weekly detention offerings, Noble has invested a number of programs and interventions to support a student’s pursuit of promotion and growth over time.

- **Honor/Exemplary Weeks:** If a student earns three or fewer demerits over the course of five days present, a student earns an “Honor Week” and is able to remove one detention from his/her/their total of detentions to be completed. If a student earns zero demerits over the course of five days present, a student earns an “Exemplary Week” and is able to remove two detentions from his/her/their total number of detentions to be completed. Students are eligible for honor and exemplary weeks starting at three detentions. (However, students cannot bank honor weeks and exemplary weeks).

- **Quarterly Character Development Programs:** For students looking to accelerate the completion of detentions earned, there are a number of Character Development Programs offered regularly throughout the school year. Campuses will offer up to 2 four-hour character development programs after Quarters 1, 2, and 3 following interim assessments. Each four-hour program counts as four detentions completed. In addition, campuses may offer a total of 4 four-hour character development programs during spring break and/or 2nd semester night school. Again, each 4-hour program counts as four detentions completed.
- **Summer Character Development Class:** Students who finish the school year with 20 or more detentions or have an applicable violation of the SCC will be required to take a 20-hour campus-based character development class (which counts as 20 detentions completed) that encourages reflection, skill development, and self-discipline. The student will also have to complete any remaining detentions or suspensions days not encompassed by this class and any honor and exemplary weeks.
- **Summer Restorative Program (& Summer Detention Offerings):** Students who finish the school year with 40+ detentions are required to complete Noble's Summer Restorative Program in order to be promoted to the next grade level or to graduate. This program is 20 hours in length and counts as 20 detentions completed. In addition to this program, students are still expected to complete their campus character development class (20 hours worth 20 detentions) and complete all detentions earned. Students may only complete up to 20 additional two-hour detentions over the summer.

If after utilizing all of the above supports, students are still unable to complete all earned detentions, they will not be eligible for promotion or graduation.

Character Academy: For certain infractions, students may earn In-School Suspension. Noble's In-School Suspension program is called Character Academy. Character Academy is an in-school disciplinary consequence that seeks to 1) encourage self-reflection in students and 2) promote personal self-discipline in students. Students may earn Character Academy for any offense listed below in the "Unacceptable Behavior & Corrective Disciplinary Consequence" table. Character Academy can be issued for a maximum of three consecutive school days and can be issued in conjunction with Out of School Suspension; the consecutive amount of days a student can be removed from the classroom for any one offense is eight days. A student with an IEP assigned to Character Academy will be provided additional supports reflecting their individual needs per their IEP. Noble is committed to only offering this program when resources and staffing allow for quality student supervision and development. Therefore, Character Academy is subject to staff availability and resources. Additionally, misbehavior while assigned to Character Academy may result in further discipline.

Exclusionary Discipline: Noble strives to maximize instructional time and to protect the learning environment for all students. Noble employs a host of behavior interventions and restorative practices to limit the number and duration of exclusionary discipline days, resolve threats, and address disruptions including consistent student advisors, fully staffed culture teams, character development classes, and conflict resolution practices to ensure students meet the high expectations for behavior with ample support when they struggle. Noble uses exclusionary discipline practices, such as suspensions, as a last resort. Students who are subject to exclusionary discipline will be provided notices consistent with legal requirements for all exclusionary discipline and upon the student's return, the campus will facilitate a re-engagement plan. Exclusionary discipline will only be used for legitimate educational purposes under the following conditions:

1 to 3 school days suspension: Used when a student commits an act of gross misconduct and their presence poses a threat to school safety, and/or disruption to other students' learning opportunities. In the written suspension decision notifying the family of the suspension of one to three days, Noble will explain the specific act of gross disobedience or misconduct and the rationale for the specific duration of the suspension. The decision to suspend will be done on a case-by-case basis and will be reviewed by campus administration.

4 or more school days suspension: Used when other appropriate and available behavioral and disciplinary interventions have been exhausted and the presence of a student who has committed an act of gross misconduct poses a threat to the safety of other students, staff, or the school community or substantially disrupts, impedes, or interferes with the operation of the school. The decision to suspend a student for four days or more will be determined on a case-by-case basis. In the written suspension decision for a suspension, Noble will explain the specific act of gross disobedience or misconduct, explain the rationale for the specific duration of the suspension, and will document whether other behavioral and disciplinary interventions were attempted or whether the school determined there were no other appropriate and available interventions.

Suspension Process: Students who have been suspended may not appear on campus nor may they attend any school functions (before school, after school, during the evening, or over the weekend) while suspended. Violators of this policy will be considered trespassing. They may, however, enter the school to take or prepare for certain assessments. Students will be provided the opportunity to make up any missed work (including tests) for equivalent credit and generally, students are given as many days to turn in work as they were suspended.

Students suspended for four school days or longer are provided with appropriate and available support services during his/her/their suspension.

In the event a student is subject to exclusionary discipline, he/she/they will be provided with all legal required notices:

1. The student will be provided a pre-suspension review conference during which time the student will be informed of the alleged misconduct against him/her/them and will be given the opportunity to respond. If the student's presence poses continuous danger to persons or property, or an ongoing threat of disruption to the educational process, then he/she/they will not be provided a pre-suspension review conference, and the suspension will commence immediately.
2. Parent(s)/guardians(s) will be called and informed of the suspension.
3. Parent(s)/guardian(s) will be provided with a misconduct report and suspension letter (via email, mailed home, or hand delivered to the parent(s)/guardian(s)).
4. The student will be required to participate in a mandatory re-engagement meeting where staff will help the student plan for a successful re-entry back into the learning environment and make a clear plan for any necessary restorative actions.

Within five days of the notice of the suspension, a parent/guardian or student may request a review before a hearing officer to appear and discuss a suspension. The request and reason for the review of the suspension must be put into writing to the suspension hearing officer, the Director of Student Culture and Support either by email (SuspensionAppeal@nobleschools.org) or by mail (1 N State St, Chicago, IL 60602) postmarked within the five business days. If you fail to make a request for review during this time frame, it shall be considered a waiver of your right to a review. After the review, the hearing officer will provide a written summary of the evidence provided and make a recommendation to the Head of Schools, who will take such action as he/she/they finds appropriate. The Head of Schools will provide

written notice of the final decision via first class mail. An appeal does not halt a student's suspension. If the suspension is overturned, the suspension will be removed from the student's record and any remaining days will not have to be served.

Expulsions not to exceed two years: Expulsions, not to exceed two calendar years, may be imposed when other appropriate and available behavioral and disciplinary interventions have been exhausted and the presence of a student who commits an act of gross disobedience or misconduct poses a threat to the safety of other students, staff or the school community or substantially disrupts, impedes, or interferes with the operation of the school. In the written expulsion decision, Noble will explain the specific act of gross disobedience or misconduct, explain the rationale for the specific duration of the expulsion, document whether other behavioral and disciplinary interventions were attempted or whether there are other appropriate and available interventions, and document whether appropriate and available support services are to be provided or whether it was determined that no such services exist for the student.

No expulsion shall occur until after a hearing before a hearing officer appointed by the board.

Expulsion Process: When a campus determines that a student has committed an offense(s) which is (are) grounds for expulsion, has exhausted other appropriate and available behavioral and disciplinary interventions, and believes the continued presence of the student poses a threat to the safety of other students, staff, or members of the school community and/or substantially disrupts, impedes, or interferes with the operation of the school, the principal or designee will forward to the hearing officer the appropriate misconduct report. The student may be suspended for up to eight school days pending an expulsion hearing conducted by a hearing officer. Upon conclusion of the hearing, the hearing officer will draft a hearing report and make a recommendation to a charter officer designated by Noble's board of directors. The designated charter officer may take action regarding the referral for expulsion as he/she/they finds appropriate. The maximum length for an expulsion is two calendar years. A written expulsion decision shall be required in which Noble details the specific reasons why removing the student from the school is in the best interests of the school, states a rationale with respect to the specific duration of time for the expulsion, documents whether other behavioral and disciplinary interventions were attempted (or whether the school determined that there were no other appropriate and available interventions).

Expulsion steps in order:

1. Principal or designee recommends student for expulsion with a misconduct report to the hearing officer. Principal or designee contacts (minimum three attempts) parent(s)/guardian(s) to schedule expulsion hearing, documents that contact in PowerSchool, and notifies parent of the expulsion hearing via first class mail, certified mail and email, if available. The written request to appear to the parent(s)/guardian(s) shall include the time, date, and place for the hearing, briefly describe what will happen during the hearing, detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion, state the recommended length of expulsion (not to exceed two calendar years), state that expulsions are determined on a case by case basis, and ask whether the student will be represented by an attorney.
2. The campus schedules an expulsion hearing.
 - a. Designated hearing officer will conduct expulsion hearing.
 - b. Representatives of the campus may present evidence and/or witnesses.
 - c. A parent/guardian is strongly urged to attend.
 - d. The campus representative and/or student or his/her/their representative may cross examine campus witnesses and present evidence.

- e. If an advocate or legal counsel is obtained (or if any member attending is an attorney), the school must be notified 24 hours prior to the expulsion hearing, and the contact information of the advocate and/or legal counsel must be shared.
3. Hearing officer makes recommendation, including summary of evidence, to Noble’s board of directors’ designated charter officer and the Head of Schools within three business days.
4. The board designated charter officer makes expulsion decision and notifies parent(s)/guardian(s) within five business days of the expulsion hearing.
5. A parent/guardian may appeal Noble’s final determination of expulsion within three business days of the notice of expulsion. The reasons for the appeal of the expulsion must be put in writing to the Chief Executive Officer either by email (ExpulsionAppeals@nobleschools.org) or by mail, postmarked within the 3 business days (1 N State Fl 6M, Chicago, IL 60602). The Chief Executive Officer will make a decision on the appeal within the three business days of receipt of the appeal and notify the parent of the determination.
6. For assistance with school placement information after an expulsion, please contact the Chicago Public Schools, Department of Student Adjudication at 773-553-2249.

Any student expelled from a Noble campus must have prior consent from the principal to be on school grounds or to attend any school sponsored event.

Unacceptable Behavior and Disciplinary Consequences

Please note, while the ranges in the table below allow for exclusionary discipline as a consequence, a suspension or expulsion will only occur consistent with the policy stated earlier, on a case by case basis, and in accordance with SB100. Campus administration uses discretion to determine consequences within the provided range.

Code	Behavior	Consequence Range	
		Minimum	Maximum
2-3	Gambling	Item/money confiscated	3 day suspension
2-4	Improper use of technology	Suspend network use privilege, parent conference	3 day suspension
2-7	Solicitation or sale of any goods or services for any fundraiser or other reason while in the school (unless if done for a school-sponsored club or organization with approval from the school’s administration)	Detention and confiscation of items	3 day suspension

Code	Behavior	Consequence Range	
		Minimum	Maximum
3-1	Forgery/academic dishonesty	No credit given for assignment and minimum of 4 demerits	5 days suspension and/or summer school requirement
3-2	Possession or use of tobacco/nicotine or related items (such as lighters or matches) or look-alike item	Detention or 1 day suspension, confiscation of item, and/or parent conference	5 day suspension, confiscation of item
3-3	Non-attendance without an authorized excuse (cutting a school day)	Detention	Double detention
4-1	Gross disrespect as defined by <ul style="list-style-type: none"> ·Verbal altercations that require intervention to ensure safety ·Profane language and/or obscene gestures made towards a fellow student, staff member or visitor (verbal, written, or on the internet) ·Excessive displays of affection and/or sexual acts ·Excessive disruptions within the classroom to learning opportunities of other students 	Parent conference, detention, or 1 day suspension	8 day suspension

6-1	Arson	Character development class, parent conference, and detention or 1 day suspension	Referral for expulsion hearing
6-3	Possession, use, intoxication, distribution, or sale of alcohol or illegal drugs, or drug paraphernalia or look-alike item	Parent conference, and detention or 1 day suspension, and/or character development class	Referral for expulsion hearing
6-4	Fighting/Battery	Character development class, parent conference, and detention or 1 day suspension	Referral for expulsion hearing
6-5	Gang-related or group organized disruptive activity	Character development class, parent conference, and detention or 1 day suspension	Referral for expulsion hearing

Code	Behavior	Consequence Range	
		Minimum	Maximum
6-6	Theft, robbery, or extortion	Parent conference, and detention or 1 day suspension, and/or character development class	Referral for expulsion hearing
6-7	Threats, harassment, sexual misconduct, bullying or hazing of staff or students including sexual harassment and threats on the internet	Parent conference and detention or 1 day suspension	Referral for expulsion hearing

6-8	Vandalism or damage of school or community property including hacking into or disrupting network technology systems	Restitution of property and cost. In addition, parent conference and detention or 1 day suspension	Referral for expulsion hearing
6-9	Possession of weapons/dangerous objects	Item permanently confiscated. In addition, parent conference, and detention or 1 day suspension, and/or character development class	Referral for expulsion hearing
6-11	Use or attempted use of a weapons/dangerous objects or look-alike item.	1 year expulsion referral	2 year expulsion referral

Good Standing: Students who break school rules or fail to serve the penalty for breaking them may lose their good standing status at school. For those who are not in good standing, this could result in not eating lunch with classmates and not being eligible for sports, dances, proms, camp, activities, and/or field trips.

Student Conference: With some infractions, a student conference may occur where a student is informed of consequences that will be recommended or assigned if inappropriate behavior continues.

Parent Conference: With some infractions, a parent/guardian may be informed by phone or in person with conference documented, incident explained, and future consequences reviewed.

Searches: Students and/or personal property of students may be searched when there is reasonable suspicion the student has broken the law or has violated the SCC and the search will turn up evidence of that wrongdoing. Each search must be reasonable in scope and justified at its inception. Student personal property may be seized if the search produces evidence of a violation of the law and/or the SCC. The search must always be conducted by a staff member who is the same gender as the student, and there must always be a second staff member present as a witness.

Social Media/Networking: The principal (or designee) may investigate or require a student's cooperation in an investigation if there is specific information about an activity on the student's social networking account that violates the SCC. A student may be required to share the reported conduct during the investigation. The school may not request password or account information.

Lockers, Locks, and Other School Property: Student lockers, desks and parking lots are school property. Students have no reasonable expectation of privacy in these places including personal effects left therein. Accordingly, school officials may inspect and search school property and the personal effects left in there at any time without notice or warning. All locks must be school locks purchased through the school office; any other lock will be removed without notice.

Police Report: If there is reason to believe that a student may be, or was involved in any illegal activity on school grounds or at any school sponsored activity or event, school personnel may contact the police to report the incident. This standard applies to all violations of the SCC. A campus official will take reasonable actions to inform parent(s)/guardian(s) prior to or shortly after the police are called. A school staff member shall immediately notify the office of the principal in the event that he/she/they (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the principal or designee shall immediately notify the local law enforcement agency, state police, and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Weapon Definition: For the purposes of the SCC, weapon is defined as any object which may be used, is intended to be used, or is attempted to be used for bodily harm including, but not limited to a firearm or firearm "look-alike," sticks, brass knuckles, knives, box cutters, bullets, screw drivers, saws, metal pipes, b.b. guns, toy guns, slingshots, mace/pepper spray, billy clubs, or broken bottles and/or replicas.

Anti-Bullying Policy: Bullying is contrary to Illinois law and Noble policy. It is serious and may result in a consequence.

Bullying is prohibited on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability, sexual orientation, gender-related identify or express, military status, unfavorable discharge from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Bullying is prohibited in each of the following situations:

- During any school-sponsored education program or activity.
- While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
- Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
- Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item #4 applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred. It does not require school to staff or monitor any non-school-related activity, function, or program.

Definitions

For the purposes of this policy and as defined under the Illinois *School Code*, the terms used mean the following:

Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students, that has or can be reasonably predicted to have one or more of the following effects:

- Placing the student in reasonable fear of harm to the student’s person or property;
- Causing a substantially detrimental effect on the student’s physical or mental health;
- Substantially interfering with the student’s academic performance; or
- Substantially interfering with the student’s ability to participate in or benefit from the services, activities, or privileges provided by the school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Aggressive conduct toward other students that is not severe or pervasive shall not be deemed as bullying, but may constitute other inappropriate behaviors listed in the SCC. Students who engage in bullying conduct also shall be disciplined under the SCC.

Cyber-bullying means bullying through the use of technology or any electronic communications, including without limitation, any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo electronic system, or photo optical system, including within limitation, electronic mail, Internet communications, instant messages, or facsimile communications. Cyber-bullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyber-bullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that 1) are adapted to the particular needs of the school and community, 2) contribute to maintaining school safety, 3) protect the integrity of a positive and productive learning climate, 4) teach students the personal and interpersonal skills they will need to be successful in school and society, 5) serve to build and restore relationships among students, families, schools, and communities, and 6) reduce the likelihood of future disruption by balancing accountability with an understanding of students’ behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Reporting

Students, school staff, and parent(s)/guardian(s) who witness or know information about actual or threatened bullying shall immediately report it to the campus Principal, the designee identified on the campus website, or any Noble employee. A report may be made orally or in writing by completing the “Bullying Report” form located on the campus website (under the “Students” section). Anonymous reports are also accepted. No disciplinary action will be taken solely on the basis of an anonymous report.

Investigating

The principal/designee shall promptly investigate and address reports of bullying. All reasonable efforts will be made to complete the investigation within 10 school days after the date the report of bullying was received.

As part of the investigation, the principal/designee shall

- Take into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
- Involve appropriate school support personnel and other school staff with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
- Notify the principal/school administrator/designee of the reported incident of bullying as soon as possible after the report is received.
- Investigate whether a reported incident of bullying is within the permissible scope of the school's jurisdiction.

Notification

Consistent with federal and state laws and rules governing student privacy rights, the principal/designee shall promptly inform parent(s)/guardian(s) of all students involved in the alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

In addition, the principal/designee shall, consistent with federal and state laws and rules governing student privacy rights, provide parent(s)/guardian(s) of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal/school administrator/designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The principal/designee shall document each of these notifications to parent(s)/guardian(s).

Interventions and/or Consequences

When an investigation determines that bullying occurred, the principal/designee will immediately impose the appropriate SCC consequence. The principal/designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services. Additionally, the principal/designee shall provide the victim with information regarding services that are available within the school and community, such as counseling, support services, and other programs.

Any form of intimidation, reprisal, harassment, or retaliation directed against any person who reports bullying or provides information during an investigation about actual or threatened bullying is prohibited. Any such act by a student will be met with disciplinary consequences and appropriate remedial actions consistent with this policy and under the SCC.

A student will not be punished for reporting bullying or supplying information about actual or threatened bullying, even if the school's investigation concludes that bullying did not occur. However, knowingly making a false accusation or providing false information will be met with disciplinary consequences and appropriate remedial actions consistent with this policy and under the SCC.

Distribution & Review

This policy shall be posted on the school's website and included in the student handbook, and, where applicable, posted where other policies, rules, and standards of conduct are currently posted. The policy

also must be distributed annually to parent(s)/guardian(s), students, and school personnel, including new employees when hired.

The school shall review and re-evaluate this policy and make necessary and appropriate revisions every two years, and file the updated policy with the Illinois State Board of Education. The policy must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

The principal/designee shall assist with the evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:

- The frequency of victimization;
- Student, staff, and family observations of safety at a school;
- Identification of areas of a school where bullying occurs;
- The types of bullying utilized; and
- Bystander intervention or participation.

The evaluation process may include the use of relevant data and information that the school already collects for other purposes. The school must post the information developed as a result of the policy evaluation on the school's website, or if a website is not available, the information must be provided to school administrators, board members, school personnel, parent(s)/guardian(s), and students.

This policy must be consistent with all policies of the school.

Procedural Guide for Students with Disabilities: School officials may suspend students with disabilities/impairments and cease educational services for a total of up to 10 consecutive or 10 cumulative school days in one school year without providing procedural safeguards. Saturday, and before and after school detentions do not count toward the 10-day limit. Additionally, if students with disabilities continue to participate in the general education curriculum, continue to receive their IEP services, and continue to participate with non-disabled peers to the same extent as specified in the IEPs, in-school suspensions and lunch detentions do not count toward the 10-day limit. Federal regulations offer some flexibility in suspending students with disabilities in excess of 10 school days in the school year in certain circumstances. In order to determine whether the circumstances permit a suspension in excess of 10 days per school year, consultation by the school with the Department of Procedural Safeguards and Parental Supports (773)553-1905 is absolutely necessary. Without such consultation and approval from the Department of Procedural Safeguards and Parental Supports, the 10 school day limit on out of school suspensions will continue to apply.

When school officials anticipate a discipline referral, the following apply:

1. The school must provide written notice to the parent(s)/guardian(s) or surrogate parent of the request for an expulsion hearing and the date of an Individualized Education Program (IEP) Manifestation Determination Review (MDR) meeting, which must be held within 10 school days of the date of the decision to request the expulsion hearing. School must also provide parent/guardian/surrogate with a written copy of the Notice of Procedural Safeguards.
2. The IEP or 504 Plan team must:
 - a. Determine whether the misconduct is related to the student's disability by reviewing all current and relevant information, including evaluation and diagnostic results, information from the parent/guardian, observations of the student, and the student's IEP. The behavior is a manifestation of the student's disability if the conduct in question was caused by the student's disability or has a direct and substantial relationship to the student's disability; and/or the conduct in question was the direct result of the school's failure to implement the student's IEP or 504 Plan.

- b. Review, and revise if necessary, the student’s existing behavior intervention plan or develop a functional behavior assessment and behavior intervention plan (FBA/BIP) to address the misconduct. The behavior intervention plan must address the misconduct for which the student is being disciplined.
3. If an advocate or legal counsel is obtained (or if any member attending is an attorney), the school should be notified 24 hours prior to the MDR and the contact information of the advocate and/or legal counsel must be shared.

If the student’s behavior is not a manifestation of the disability, the students will be subject to the Student Code of Conduct. In no event, however, may the student be suspended for more than 10 cumulative school days in a school year.

If the student’s behavior is a manifestation of the disability, the student will not be held to the Student Code of Conduct. Students with disabilities, even if expelled, will continue to be provided a free and appropriate public education.

All MDRs are subject to legal review by the Department of Procedural Safeguards and Parental Supports.

All procedural safeguards contained in the SCC are equally applicable to those students with 504 plans.

Noble Campuses Dress Code

At Noble, we believe a school uniform visually represents both consistency and unity, teaches attention to detail and establishes the tone for high expectations. Similar to the Student Code of Conduct, Noble’s dress code policy aims to instill habits of self-discipline and promote a strong sense of community in our schools. The dress code is strictly enforced. Campuses may work to support students in temporarily acquiring missing items. In situations where the uniform requirements cannot be met, students not in the school uniform may be assigned to Character Academy until the infraction is corrected. The dress code is in effect any time students are in the school building, except where mandated by legitimate religious requirements or with a note from a medical professional. During summer school, at school events and sporting events outside of the school building, or on dress down days, rules on attire may be adjusted, but Noble’s self-expression policy always remains in effect.

1. Shirts and Outerwear

- a. Students must wear an unaltered school polo shirt. Students may choose to wear a school approved sweater or sweatshirt over their polo.
- b. Students may wear another shirt underneath their school polo. Undershirt sleeves may not be visible at any time.
- c. Coats, non-school sweaters/sweatshirts, or any other outerwear are not permitted to be worn in school.
- d. Polo shirts must be tucked in whenever students are on school grounds. Some school functions or field trips may have a dress code that require students to tuck in polo shirts.

2. Pants and Skirts

- a. Students must wear unaltered dress/khaki material pants or skirts in the designated campus color (either khaki or black). Capri pants, leggings, spandex material, corduroys, or pants with elastic ankles are not permitted.
- b. Pants must be worn at waist level and worn at minimum to the ankle.
- c. Pants cannot be torn or frayed. Other clothing must not be visible under pants.
- d. Skirts must be knee length or longer and no slit may come too high. Skorts are not allowed.

- e. Pants and skirts must have belt loops.
3. **Shoes**
- a. Black dress shoes are required. Shoelaces must be black. Dress shoes are acceptable only if they cover more than half of the foot and do not have more than a 3" heel.
 - b. Boots, flip-flops, stilettos, stacks, platform shoes, moccasins, canvas shoes, gym shoes, and sandals are not permitted.
4. **Belts**
- a. Solid black belts must be worn at all times. Belts may not hang down.
5. **Self-Expression** The use of tattoos, hair styles, jewelry, socks, accessories and piercings as a medium to express individuality and identity are welcome at Noble. Expressions that meet any of the following criterion are not permitted
- a. convey implied or expressed obscenities or sexual vulgarities
 - b. promote the use of drugs, alcohol, tobacco products
 - c. promote or incite violence, gang activity, or other illegal acts,
 - d. convey other messages that impact the emotional and physical safety of the school community
 - e. impede the learning process
6. **Head Coverings:**
- a. Permitted: 1) head coverings that honor religion and/or culture and 2) hats or head coverings necessitated by a medical issue.
 - b. Not permitted: 1) hats and 2) head coverings that are used for sleepwear.
7. **PE Dress Code:**
- a. All students must be in a school-issued PE uniform top (t-shirt or sweatshirt) and bottom (shorts or sweatpants), or a school-issued leotard for dance classes.
 - b. Students must wear athletic shoes.
 - c. Spandex or leggings in one of the two approved campus colors are allowed underneath the school-issued PE shorts.
 - d. Long or short sleeve shirts in one of the two approved campus colors are allowed underneath the school-issued PE shirt.
 - e. Students may still be required to participate in physical activities if they are not in full PE uniform.
 - f. Accommodations can be made to the PE uniform for religious exemptions.

No Solicitation

No solicitation: Students may not sell any good or services for a fundraiser, charity, or any other reason whatsoever while on school grounds unless they are doing so with the express consent of campus staff and for a school-sponsored club or organization.

Academic Integrity

Noble strives for integrity, honesty, and fairness in our academic pursuits.

Academic dishonesty: Students must understand that copying the words, ideas, or opinions of someone else without giving credit to that person in the form of footnotes or references is considered plagiarism. Whether deliberate or accidental, plagiarism is a serious and punishable offense. Students must always be responsible for their own work and not engage in any manner of cheating. These types of academic dishonesty will result in loss of credit and/or failure according to the discretion of the teacher. Students may receive an automatic detention or more severe penalty if their cheating continues.

Deliberate plagiarism

- Copying of a phrase, sentence or a longer passage from a source and passing it off as one's own.
- Summarizing or paraphrasing someone else's ideas without acknowledging that the work is not one's own.
- Obtaining a term paper and handing it in as one's own.

Accidental plagiarism

- Forgetting to place quotation marks around another writer's words.
- Omitting a source citation for another's idea because one is unaware of the need to acknowledge the idea.

Cheating

- Obtaining a copy of tests or scoring devices, or altering scores/grades.
- Copying another student's answers during a test.
- Providing another student questions or answers to, or copies of, actual test or quiz questions.
- Having or using non-permitted materials during test
- Duplicating another student's project or work for submission as one's own work.
- Having someone other than the student prepare the student's homework, paper, project, laboratory report or take-home test.
- Permitting another student to copy one's own homework, paper, project, laboratory report, or take-home test.

The following consequences may occur for students who engage in acts of academic dishonesty:

- Automatic 0 on the assignment
- Detention
- Teacher/student/Dean of Discipline/parent conference

For more severe or repeat violations of academic dishonesty, consequences will be more severe (e.g. removal or disqualification from NHS or summer programs, suspension, homework must be handed in to the office, etc.)

Technology Acceptable Use Policy

Use of Noble's technical resources, including computers, the internal network, and access to the Internet, must be consistent with the academic goals and expectations for the campus. The guidance that follows, known collectively as Noble's Technology Acceptable Use Policy, does not attempt to state all required or proscribed behavior by students. Instead it provides broad guidelines that are illustrative of the expectations for use of technical resources at your campus. Failure to follow these guidelines or any misuse of the technical resources may result in the loss of privileges, disciplinary action, and/or appropriate legal action.

The following are guidelines for use of technical resources at your campus.

1. Use of computers, the internal network, and/or access to the Internet must be for school purposes only.
2. Computers and all other technical resources must be handled carefully and returned in the same manner in which they were received.
3. Students are accountable for everything done on Noble’s technical resources using their user ID, including accessing Internet content and sending emails or chats.
4. Students are expected to use technology in a responsible and respectful manner. In this regard, and primarily as it relates to use of the Internet,
 - a. students are not allowed to access, use, share, or possess pornographic, gang-related, violent, illegal, or inappropriate digital content.
 - b. students may not access social media programs, email, chats, blogs, or other online communication platforms without the consent of a staff member.
 - c. students are not allowed to access, use, or possess unauthorized or illegally obtained hardware, software, data, or files.
 - d. Students are not permitted to introduce non-Noble technology into the school’s technical environment, mainly to prevent the spread of viruses, spyware, trojans, or denial-of-service programs
 - e. students may not alter network addresses or web site identifiers.
 - f. students must keep their login names and passwords private.
 - g. students must respect the privacy and rights of others and are not under any circumstances permitted to access the records of another student.
 - h. students may not use technical resources to make inappropriate or negative comments about other students, teachers, administrators, or the school.
 - i. students should not provide personal information for any purpose whatsoever on the Internet without prior consent from a campus staff member.
 - j. students must tell a campus staff member or a parent/guardian as soon as possible if they receive unsolicited contact by anyone over the Internet. Students should never share personal information or agree to meet with anyone who solicits such information from them through online means.
5. Unless otherwise permitted by campus staff, students may not use technical resources for non-school activities such as playing games, using social media or chat programs, listening to music, watching streaming media, fundraising, or engaging in any commercial activities including advertising or sales.
6. Files created, accessed, and/or saved by students on school computers are the property of Noble and are not considered private records. As with hard copy files that are stored in a locker, electronic files created, accessed, and/or saved on school computers may be monitored and accessed by campus staff at any time and without notification to the student. This includes emails that are sent or received by students.

Snow days/School Cancellation

Noble Network campuses follow the Chicago Public Schools (CPS) with respect to snow days or other weather related issues. If CPS cancels school because of weather, so will the Noble campuses. Call CPS at 773-553-1000 to find out if they have cancelled school.

Supervision of Students

Students are not to be in the building or on the school grounds outside of regular school hours unless under the supervision of a school staff member or permission from the school principal.

Emergency, Drills, Evacuations

A map detailing the evacuation protocol is posted in every room. In any emergency drill or evacuation, students should remain silent, follow their teacher, and stay with their class in the designated area and wait for further instructions. Students should not gather personal belongings or stop at bathrooms or lockers. Any student violating this procedure is jeopardizing the safety of the school and will face consequences including possible suspension.

School Issued Property

Students are responsible for keeping their textbooks, lockers, lock, and any other school issued property in the condition in which they received them or pay the cost of replacement.

Personal Property Liability

Noble is not liable for theft or damage to personal property that students bring on school property.

NobleFit

NobleFit is a community of educators that enhances the Noble Mission by empowering students to own their personal wellness through supportive and growth-oriented health and fitness programming. Noble supports rigorous and innovative NobleFit classrooms by providing 1) current health content, 2) researched physical fitness measures, 3) comprehensive teacher development, and 4) program autonomy.

Noble League

All Noble campuses are members of the Noble League and the Illinois High School Association (IHSA). The Noble League is the competition mechanism of Noble athletics, academics, arts, and school spirit. Noble League coaches enhance the Noble mission by empowering students to learn and practice scholarship, discipline, and honor through growth-oriented competition.

Sports Eligibility and Redemption Eligibility: All eligibility is determined on a week by week basis. To be eligible to participate in sports, Noble students must:

1. Pass IHSA equivalent of 3 credit hours in the current and previous semester
2. Maintain a cumulative 2.3 GPA (unweighted) and current semester 2.3 GPA (unweighted).
3. Meet any additional campus or coach requirements.

Redemption: After meeting IHSA requirements, students under a cumulative 2.3 GPA may redeem eligibility by obtaining a current 2.5 GPA through campus-designed academic intervention.

Sport Physicals: Students who choose to try-out for and/or participate in a sport are required to have an annual physical on file with the campus. The physical must be current within 395 days preceding any date of participation in any such practice, contest, or activity.

Fees for Sport Participation: Campuses may charge a reasonable fee for participation in sports. Fees help cover costs associated with operating an athletic program.

Campus-Issued Equipment and Uniforms: Campuses may issue uniforms and equipment for their sport. Campus-issued uniforms and equipment must be returned in similar condition as originally issued minus

regular wear and tear at the end of a season. Students who do not return issued equipment and uniforms, or who return damaged materials, may be required to reimburse the school for replacement costs.

Non Campus-Issued Items: Students may be required to purchase personal items essential for their sport (i.e. socks, under shirts or shorts, athletic shoes, protective gear).

Noble League Competition Expectations: Noble League students should compete in exciting and empowering environments. Participants and spectators should feel welcome, safe, and supported. Fans are encouraged to be loud, proud, and respectful.

- All staff must model Noble’s Core Values of respect, humility and self-awareness.
- Students, fans, security, and game officials must be treated with respect.
- Teams must clean up benches and locker rooms.
- Approved students and staff are allowed on game sidelines/benches.
- Outside food, drink, and gum must be discarded before entry.
- Noble concession stands must meet the Noble Food and Beverage Policy.
- Anyone may be removed temporarily or permanently if actions, words, or attire are unsafe or disrespectful.
- Staff may ask spectators to remove head coverings.
- Staff may search bags or use a detector to promote a safe environment.

Risk of Injury: There is risk of injury in PE classes, athletic competition, training, and practices. The Noble Network, its campuses, and employees are not liable for any accidental harm that may occur. Coaches, teachers, and trainers may provide first-aid to a student in case of injury in connection with these activities.

Concussion Policy: Noble takes the well-being of its students seriously. It has developed a program to manage student concussions and head injuries consistent with the Youth Sports Concussion Safety Act. The return-to-play and return-to-learn protocols established by the Concussion Oversight Team are available at www.nobleleague.com. The campus-specific Emergency Action Plan is available and posted at each campus. Each student and the student’s parent(s)/guardian(s) must sign a concussion information form each school year before participating in an interscholastic athletic activity acknowledging that they have received and read written information that explains concussion prevention, symptoms, treatment, and oversight and that includes guidelines for safely resuming participation in an athletic activity 24 hours following a concussion. The form is included in this handbook’s appendix and must be turned in to your designated campus staff member prior to participation in the activity. In addition, all student-athletes are required to annually watch the Illinois High School Association’s video about concussions.

Guests

The safety of our students and staff is our top priority. For this reason, our exterior doors remain locked at all times and guests must adhere to the following protocol.

Guests are defined as individuals other than enrolled students and campus staff. Upon entry, guests must go directly to the main office or the reception desk where they must sign in and receive a visitor’s badge. Guests must only access the areas of the school that satisfy the intention of the visit. Once the visit is complete, guests should sign out, return the visitor’s badge, and exit the building as soon as possible. Loitering or refusal to leave upon the request of school staff may result in removal by law enforcement.

Trespassing on school grounds is prohibited. Further, it is prohibited by law to commit criminal damage to school property, to vandalize school property, or to distribute/deliver written or printed solicitation within 1,000 feet of school property for the purpose of inviting students to an event in which a significant purpose is to commit or solicit illegal acts or will otherwise be held in or around abandoned buildings.

Threatening or offensive acts or language by a guest will not be tolerated. Guests are expected to respect the educational environment and are subject to removal from the school at the discretion of staff. Guests in such situations may also be banned from future visits to the school or campus events.

Student Rights

The right of students to freedom of expression shall not be abridged, provided that such right shall not cause the substantial likelihood of disruption within the school. Freedom of expression shall include without limitation, the rights and responsibilities of students, collectively and individually, (a) to express their views through speech and symbols, (b) to write, publish, and disseminate their views, and to assemble peaceably on school property for the purpose of expressing their opinions. Any assembly planned by students during regularly scheduled school hours shall be held only at a time and place approved in advance by the principal (or designee).

No expression made by students in the exercise of such rights shall be deemed an expression of school policy, and no school officials shall be held responsible in any civil or criminal action for an expression made or published by students.

Freedom of speech: A student's right to free speech comes with the following restrictions:

- What a student says may not disrupt the work and discipline of the school in a material or substantial way.
- A student's words may not incite others to disrupt the work or discipline of the school or disobey the laws.
- No students may be obscene.
- Students may not say (slander) or write things about (libel) another person that damage that person's reputation and are not true, if they know the statement to be false or don't care whether it is true or false.
- Students may not use fighting words, that is, words which when spoken are likely to produce a violent action. Included in this category would be racial, sexual, ethnic, or religious slurs.

Freedom of press: Students may express their opinions in publication and other written material as long as it follows standards of good practice. Unofficial or underground publications distributed at school will not be censored so long as they are signed by the author(s), and are not disruptive, defamatory, obscene, or containing "fighting words." Noble reserves the right to regulate the content of "school sponsored express activities" if that material is libelous, obscene, invasive of privacy, or likely to provoke disruptive or unlawful behavior. A sign posted must be signed by the person who puts it up and must be posted in the designated area in the school.

Freedom of religion: Students have the right to be absent from school for observance of the holy days of their religion. These absences can be excused only if a written note from the legal guardian is received in the main office within 48 hours of the student's return to school. Students will be allowed the opportunity to make up any work from an absence due to religious observance for equivalent credit. These absences do not count towards the final promotion attendance number.

Right to access: All public events for parent(s)/guardian(s), students, and community members for whom an announced site for a school program or event is not usable may request 10 days in advance that the program be relocated into a site which would meet their needs to the extent it is possible. Requests should be made to the principal of the campus.

Equal Educational Opportunities: No student shall, on the basis of his or her sex, sexual orientation, race, color, national origin, ancestry, ethnicity, language barrier, religious beliefs or religious affiliation, physical, mental handicap or disability and medical condition, gender identity, status as homeless, economic and social conditions, or actual or potential marital or parental status be denied equal access to programs, activities, services or benefits, or be limited in the exercise of any right, privilege, advantage or opportunity. Any student may file a discrimination grievance with the Coordinator of Nondiscrimination at (312) 561-0966. Complaints will be investigated and processed pursuant to the Uniform Grievance Policies.

Intimidation and Harassment Prohibited: No person, including a Noble employee or agent, or student, shall harass, intimidate or bully a student on the basis of actual or perceived: race; color; nationality; sex; sexual orientation; gender identity; gender-related identity or expressions; ancestry; age; religion; physical or mental disability; familial military and civilian status; physical appearance; order of protection status; status of being homeless; actual or potential marital or parental status; including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Noble will not tolerate harassing, intimidating conduct or bullying whether verbal, physical, or visual, that affects the tangible benefits or education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile or offensive educational environment. Examples of prohibited conduct include name calling, using derogatory slurs, stalking, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or the wearing or possessing of items depicting or implying hatred or prejudice of one of the characteristics stated above. Any student may file a discrimination grievance with the Coordinator of Nondiscrimination. Complaints will be investigated and processed pursuant to the Uniform Grievance Policies.

Sexual Harassment Prohibited: Sexual harassment of students is prohibited. Any person, including a Noble employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics and spreading rumors related to a person's alleged sexual activities. Any student may file a discrimination grievance with the Coordinator of Nondiscrimination. Complaints will be investigated and processed pursuant to the Uniform Grievance Policies

Making a Complaint; Enforcement: Students are encouraged to report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the nondiscrimination coordinator, campus principal, or an associate principal.

- A student may choose to report to a person of the student's same sex.
- Complaints will be kept confidential to the extent possible given the need to investigate.
- Students who make good faith complaints will not be disciplined.
- An allegation that a student was a victim of any prohibited conduct perpetrated by another student shall be referred to the campus principal or associate principal for appropriate action.
- Any Noble employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge.
- Any Noble student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the Student Code of Conduct.
- Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students

Procedures

Informal Resolution

The coordinator of nondiscrimination will first try to resolve complaints without using this formal grievance procedure.

- A student and/or parent(s)/guardian(s) filing a complaint under this policy may decline any informal suggestions and/or attempts to resolve it and may proceed directly to the grievance procedure.
- The coordinator of nondiscrimination will not require a student or parent(s)/guardian(s) complaining of any form of harassment to attempt to resolve allegations directly.
- If a formal complaint is filed under this policy, the Coordinator of Nondiscrimination will address the complaint promptly and fairly.

Right to Pursue Other Remedies Not Impaired

- The right of a person to prompt and fair resolution of a complaint filed through these procedures will not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc.
- Use of this grievance procedure is not needed in order to pursue other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies.
- If a person is pursuing another remedy subject to a complaint under this policy, Noble will continue with a simultaneous investigation under this policy.

Filing a Formal Complaint

- A person filing a complaint who wishes to use this grievance procedure may do so by filing a formal complaint with any Coordinator of Nondiscrimination after attempts at an informal resolution have not been successful.
- The person filing the complaint will not be required to file a complaint with a particular Coordinator of Nondiscrimination and may request a Coordinator of Nondiscrimination of the same gender.

- The Coordinator of Nondiscrimination may request the person filing the complaint to provide a written statement regarding the nature of the complaint or require a meeting with a student’s parent(s)/guardians(s).
- The Complaint Manager shall assist the person filing the complaint as needed.

Deadlines

All deadlines under this policy may be extended by the Coordinator of Nondiscrimination as he or she deems appropriate. As used in this policy, school business days means days on which Noble’s main office is open.

Investigation

1. The coordinator of nondiscrimination will investigate the complaint or appoint a qualified person to undertake the investigation on his/her behalf.
2. The coordinator of nondiscrimination shall ensure both parties have an equal opportunity to present evidence during an investigation.
3. The complaint and identity of the person making the complaint will not be disclosed except:
 - a. as required by law, or any governing agreement,
 - b. as necessary to fully investigate the complaint, or
 - c. as authorized by the person making the complaint, or by the complainant’s parent(s)/guardian(s) if he/she is under the age of eighteen (18) years.
4. The identity of any witness may remain confidential at the discretion of the Coordinator of Nondiscrimination unless required to be disclosed by law or any other governing contracts.
5. The identity of any student witnesses will not be disclosed except:
 - a. as required by law or any governing agreement,
 - b. as necessary to fully investigate the complaint, or
 - c. as authorized by the parent(s)/guardian(s) of the student witness, or by the student if the student is eighteen (18) years of age or older.

Within 30 school business days of the date the complaint was filed, the coordinator of nondiscrimination shall file a written report of his/her findings. The coordinator of nondiscrimination may request an extension of time.

Decision and Appeal

Within 10 school business days after receiving the decision, the Complainant or the accused may appeal the decision by making a written request to the Coordinator of Nondiscrimination.

Supporting Transgender and Gender Nonconforming Students

Privacy

All students have a right to privacy. In addition, transgender and gender nonconforming students have the right:

- To keep their transgender, non-binary, or gender nonconforming identity private at school.
- To openly discuss and express their gender identity and expression at school and school activities.
- To decide when, with whom, and how to share private information.

School staff shall not disclose information that may reveal a student’s transgender or gender nonconforming identity to others without the student’s consent.

Names/Pronouns

Students have the right to be addressed by the name and pronoun that correspond to the gender identity they consistently assert at school. The following is not required for students to be addressed by their preferred name and pronouns:

- Court-ordered name change
- Medical or psychological documentation
- Consent from Parent(s)/guardian(s)

Official Records

The district maintains a permanent student record that includes the legal name of the student and the student's sex assigned at birth. The district shall change a student's official records to reflect a change in legal name or legal gender upon receipt of a court order that such legal name and/or gender have been changed pursuant to Illinois legal requirements.

District Electronic Databases

Students are NOT required to obtain a court-ordered name change and/or submit medical or psychological documentation to have their preferred name and/or gender included in the district's student information system. In the case where a student has not obtained a court-ordered name or gender change, the student's preferred name and/or gender should only be entered into the preferred name field. No information should be entered in the legal alert field.

Schools shall also provide a method for a student to change their name and/or gender marker anywhere that it may appear publicly, including (but not limited to) the following:

- School website
- Technology resources
- Student identification cards
- Yearbooks
- Graduation
- Other events

Restroom and Locker Room Accessibility

Students must be allowed to use facilities in a manner that makes them feel safest and most included in the school. All students are allowed to use restrooms and locker rooms that correspond with their gender identity. No student will be forced to use a private facility because of their transgender identity, non-binary identity, or gender expression.

The following accommodations should be assessed on a case-by-case basis, ensuring that these students feel supported, safe, and affirmed:

- An alternative request may be made by the student for privacy, safety, or other reasons. Reasonable alternative arrangements may include, but are not limited to, the use of a private area, separate changing schedule, or use of a single-stall restroom.
- Supports and accommodations must also be provided to gender non-binary students and students questioning their gender identity.
- Schools shall make the requested restrooms and locker rooms available immediately upon consultation with the student. Any alternative arrangement shall be provided in a way that protects the student's privacy and is consistent with the student's individual support plan.

P.E., Sexual Health Education, Sports, Clubs, School Events

Transgender and gender nonconforming students shall be provided the same opportunities to

participate in physical education as all other students. When gender segregation does occur (physical education class activities, clubs, school events, intramural and non-competitive sports), transgender and gender nonconforming students are allowed to participate in accordance with their gender identity, or in a manner that makes them feel safe and included.

Participation in competitive Illinois High School Association (IHSA) and Illinois Elementary School Association (IESA) athletic activities and contact sports will be resolved in accordance with IHSA and IESA rules, which are available on their respective websites.

Dress Code

Transgender and gender nonconforming students have the right to dress in a manner consistent with their gender identity or expression, within the constraints of the dress codes adopted for all students at their schools. In general, schools shall not adopt dress codes that restrict students' clothing or appearance on the basis of gender. Gender neutral dress code applies to regular school days as well as any special events, including graduation ceremonies and prom. School staff shall not enforce a school's dress code more strictly against transgender and gender nonconforming students than other students.

Overnight School Trips

Students shall be permitted to participate in accordance with their gender identity or in a manner that makes them feel safe, affirmed, and included. Accommodations shall be provided to gender non-binary students and students questioning their gender identity, regardless of whether the student is consistently asserting their identity at school. The principal or designee shall work with the student to determine the accommodations that will be provided, including hotel and room-sharing arrangements, based on the particular circumstances of the trip. Accommodations for overnight school trips shall be made clear to the student prior to their departure for the trip. Notification of accommodations is not required to either the parent(s)/guardian(s) of the transgender student or those of their peers.

<h3>Student Initiated Groups</h3>
--

Non-curriculum related student groups can meet on school premises for the purpose of religious, political, or philosophical discussion during non-instructional time if approved by the building principal, subject to the following:

- Attendance at the meeting must be voluntary and student initiated.
- The meeting will not be school-sponsored;
- One or more school employees shall be present in a non-official capacity only.
- Non-school persons may not direct, conduct, control, or regularly attend meetings.
- All school rules, applicable laws, and the constitutional rights of other persons must be observed.

Approval by the principal may not be denied on the basis of the religious, political, philosophical, or other content of the speech at a meeting unless the meeting does, or is likely to, materially and substantially interfere with educational activities within the school, is unlawful, or is in violation of any applicable school district policies or school rules.

Non-curriculum related student groups shall also be granted:

- Access to classrooms in the school for meetings and events during non-instructional time.
- Access to designated bulletin boards, upon which student groups may post written materials that have been reviewed and signed by a faculty member or administrator at the school (a disclaimer of school sponsorship may be required on such written materials).
- The ability to submit student group announcements to be made during advisory periods.

- The opportunity to hold fund raising activities and engage in community service.
- Access to scrolling video screens where announcements and events are communicated.
- Inclusion of the group in the school yearbook.

Non-curriculum related student groups cannot participate in or make presentations as a group to town hall assemblies held in the school. In addition, the school will not spend public funds on non-curriculum related student groups for transportation, teacher/sponsor salary, textbooks, equipment, uniforms, activity accounts, and anything else beyond the cost of the activities and opportunities listed above.

Medical Policies

Immunizations and Health Exams: All students entering in 6th, 9th, and 12th grade or transferring into a Noble campus for the first time must submit proof that a health examination and required immunizations were completed within the 12-month period prior to the entry date for the current school year by October 15th.

If a student is transferring into Noble from out-of-state, and he/she/they does not provide the required proof of immunizations by October 15, he/she/they may only attend class if the student provides proof that an appointment to receive the immunizations has been scheduled. If the proof of vaccination is not submitted within 30 days after the out-of-state transfer student is permitted to attend classes, then the student is not to be permitted to attend classes until proof of the vaccinations has been properly submitted. Students who fail to submit the required health examination and immunization documentation (and who are not otherwise exempt from such requirements under Illinois law) will be withheld from school until such time as the student presents proof of the health examination and required immunizations.

Dental and Vision Requirements: All 6th grade students must have an annual dental examination and present proof of such examination by May 15th. The dental examination must have taken place within 18 months prior to May 15th of the current school year.

Additionally, all 8th grade Noble students must submit proof of an eye examination by the campus deadline.

Parent(s)/guardian(s) may submit a waiver for this requirement for students who show an undue burden or lack of access to the dentist and/or optometrist or physician who performs eye examinations. This waiver form must be submitted by the above-referenced deadlines or by the deadline set by your campus.

Students who fail to provide proof of a dental or eye examination or to establish that they are otherwise exempt from those requirements may have their report cards withheld until the student complies.

Vision screenings, if any, conducted by the school are not a substitute for a complete eye and vision evaluation by an eye doctor. If vision screenings are offered by the school, students are not required to partake if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.

Allergies: If a student has an allergy that would limit participation in school activities or the food program, the parent or guardian must provide written documentation from a medical professional detailing the type and extent of the allergy along with activities and foods that should be avoided.

Medications: If a student requires medication during school hours, the distribution of the medications will be supervised by the authorized employee or nurse under the following guidelines required by state law:

1. Prescription medications must be supplied in the original pharmacy container.
2. The container must be identified with the following information: student name, name of medication, and doctor's name and phone number.
3. Parent(s)/guardian(s) must sign the medicine administration release.
4. Non-prescription medications must also be supplied in the original container and must be accompanied by written consent from parent/guardian.

Each campus will identify a primary and backup employee authorized to administer medication in the absence of the school nurse. Generally campuses will designate the main office as the place to receive medications. For situations requiring additional or different accommodations, each campus will work with parent(s)/guardian(s) to create a plan best suited for the student's needs.

Documentation from a doctor must be on file at the school before any prescription medication will be administered to a student. The proper forms must be completed in the school main office annually. For over-the-counter medication, a note signed by the parent/guardian with directions must be on file at the school. Furthermore, a log will be kept on file that has the name of student, the name of medication; the date and time it was administered, and the name of the person who administered it.

Students are not allowed to have medication in their possession or in their lockers. This includes over-the-counter medications. Students are permitted to carry EpiPens and inhalers consistent with the student's doctor's order that are in the student's file and in which proper consents have been granted. Non-permitted medications will be confiscated.

Noble and its campuses, employees, and agents are exempt from liability or professional discipline, except in the case of willful or wanton misconduct, as a result of any injury arising from the administration of asthma medication, an EpiPen, or an opioid antagonist. Parent(s)/guardian(s) must sign and return an acknowledgment of this policy to Noble.

If Noble or its employees administer an EpiPen or opioid antagonist, whether or not undesignated, Noble will provide the parents/guardians with notice after such administration.

Mandated Reporting of Abuse or Neglect

A mandated reporter is a person who, because of his or her profession, is legally required to report any suspicion of child abuse or neglect to the relevant authorities. These laws are in place to prevent children from being abused and to end any possible abuse or neglect at the earliest possible stage.

All school personnel are mandated reporters, meaning Noble staff are required to report suspicions or claims of abuse or neglect to the relevant authorities (normally DCF). Mandated reporters are required to report suspected child maltreatment as soon as possible after they have reasonable cause to believe that a child who is under 18 years old has been harmed or is in danger of being harmed physically, sexually, or through neglect and that a caregiver either committed the harm or should have taken steps to prevent the child from harm.

Once any staff member becomes aware that a student may be the victim of abuse or neglect, they must take all of the following steps:

1. all the DCFS hotline at (800) 25-ABUSE;
2. Notify the principal or social worker
3. Complete an incident report.

No one in the workplace is permitted to suppress, change, or edit a report of abuse. A mandated reporter who willfully fails to report suspected incidents of child abuse or neglect is subject to license suspension or revocation, and commits a misdemeanor. Falsely reporting information to the hotline is also a misdemeanor.

School Student Records

Student records are confidential and will not be released except as provided by law. Students and their parent(s)/guardian(s) are provided notice of the campus' policy upon enrollment and annually thereafter via this handbook.

The official records custodian shall be designated by the campus principal and have responsibility for the maintenance, care and security of all school student records, whether or not the records are in his/her personal custody or control.

Definition of school student records: "School student record" or "education record" means all recorded information, concerning a student, which is maintained by or on behalf of the school district.

The following shall not be considered school student records:

1. Recorded information maintained for the exclusive use of an employee, provided the recorded information is not shared (except with a substitute) and is destroyed not later than the student's graduation or permanent withdrawal from the district.
2. Video or electronic recordings created for security or safety reasons or purposes, provided the information was created at least in part for security or safety reasons or purposes.
3. Electronic recordings made on school buses.
4. Any information whether written or oral, received from law enforcement pursuant to state law regarding 1) a student under the age of 17 who has been arrested or taken into custody if law enforcement believes there is an imminent threat of physical harm to students, school personnel or others who are present in the school or on school grounds, 2) a student who is under investigation for a matter directly related to school safety, or 3) any reports from courts or law enforcement about the detention of a student for any criminal offense, any violation of a municipal or county ordinance, or for any proceedings under the Illinois *Juvenile Court Act*.

Student permanent record: The student permanent record shall consist of the following:

1. Identifying information, including the student's and names of parent(s)/guardian(s) and addresses, and student's gender, and date and place of birth.
2. Academic transcript, including grades, class rank, graduation date, grade level achieved, college entrance examination scores (except a parent(s)/guardian(s) can request, in writing, the removal from the academic transcript of any score received on college entrance exam), and the unique student identifier assigned and used by the student information system.
3. Attendance record.
4. Health records (medical and dental documentation necessary for enrollment)
5. Record of release of permanent information
6. Scores received on all state assessment tests administered in grades 9-12

Temporary records: The student temporary records shall consist of all information not required to be in the student's permanent record and may include the following:

1. Scores received on the state assessment tests administered in grades kindergarten-8
2. A completed home language survey form
3. A record of release of temporary record information
4. Information regarding serious disciplinary infractions involving drugs, weapons, or bodily harm to another that resulted in the imposition of punishment or sanction
5. Final finding reports from the Department of Children and Family Services ("DCFS") pursuant to Section 8.6 of the Abused and Neglected Child Reporting Act (no report other than what is required under Section 8.6 shall be placed in the school student record)
6. Any biometric information that is collected in accordance with Section 10-20.40 of the Illinois School Code
7. Health related information (current documentation of a student's health that is relevant to the school participation, not required for enrollment and not otherwise governed by the Illinois Mental Health and Developmental Disabilities Confidentiality Act).
8. Accident reports.

The student temporary record also may include:

1. background information.
2. Individual and/or group intelligence test scores, aptitude test scores, and elementary and secondary achievement level test results.
3. Reports of psychological evaluations.
4. Special education records.
5. Records associated with Section 504 of the Rehabilitation Act of 1973.
6. Honors and awards.
7. Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations.
8. Other disciplinary information.
9. Any verified reports or information from non-educational persons, agencies or organizations of clear relevance to the education of the student.
10. Teacher anecdotal records (e.g. description of student behavior or progress or a report of observed behavioral incidents).

Inspection and access of student records:

1. A parent/guardian or someone specifically designated by the parent/guardian shall have the right to inspect and copy all his/her child's school student records with limited exception. No parent/guardian or his/her representative will be granted access to confidential letters and statements of recommendation which were placed in the student record prior to January 1, 1975, or when the student has waived access to his/her right of access after being advised of his/her right to obtain the names of the persons making such recommendations, provided such recommendations are not used for purposes other than those for which they were intended.
2. The school will not provide records to a parent/guardian if the charter has been provided with an accurate, an order of protection or a legally binding document relating to such matters as divorce, separation, or custody that specifically revokes educational rights or prohibits access.
3. Parent(s)/guardian(s) shall have the right to inspect, challenge, and copy student records of that parent's child until they meet one of the following criteria:
 - a. attains 18 years of age
 - b. graduates from secondary school

- c. becomes legally married or enters in military service
- 4. Students shall have the right to inspect and copy their permanent record. Students shall not have access to their temporary records until they:
 - a. attains 18 years of age
 - b. graduates from secondary school or,
 - c. become legally married or enters into military service.
- 5. Whenever a parent/guardian or student desires a copy of information contained in the student's records, he/she/they shall submit a written request to the record custodian. Records shall be made available to parent(s)/guardian(s) and eligible students within ten 10 business days, unless an extension is invoked, in which case the student records will be produced no later than fifteen 15 business days after the request.

Access to Records without Parental Consent: Noble shall grant access to school student records in accordance with the law including, but not limited to, releases to the following persons or in the following situations:

1. In general, student school records will not be released without prior written consent and/or notice, except in very narrow situations such as requests from the State Board of Education with a current demonstrate, educational interest in the student, including appropriate administrative interest.
2. School staff members who have a current and legitimate educational interest in the student records shall have access as needed for professional purposes to both the student's permanent and temporary records.
3. School officials shall release student records without parent/guardian permission pursuant to a valid court order presented by local, state or federal officials. A subpoena (unless signed by a judge) is not sufficient. Notice and a right to challenge the records will be provided if the student or the parent/guardian is not a named party. Please note, school officials will not accept legal notices, warrants, and/or subpoenas on behalf of students and/or families.
4. Student records may be made available without parent/guardian consent to researchers for research purposes, statistical reporting or planning, provided that no student or parent/guardian shall be personally identified from the information released.
5. Information may be released without parental/guardian consent in connection with an emergency to appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons. However, notice shall be provided to parent(s)/guardian(s) the next school day after the release.
6. School officials shall release student records without parent/guardian consent or notice pursuant to a valid court order in which the parent/guardian and/or student is a named party
7. Pursuant to a request by a school formerly attended by the student for records previously transferred by that school to another school in which the student has enrolled or attends to enroll.
8. In connection with school meal programs.

Directory Information

School officials may release directory information from time to time to the general public, including to parent teacher associations and institutions of higher education, to support student involvement in Noble sponsored and related activities. Such information will only be released for purposes such as parent/guardian communication and to support student and family involvement in extracurricular activities and post high school planning.

Noble will not release the entire contents of its student directory to external organizations for political or commercial purposes. However, Noble reaches out to parent(s)/guardian(s) to inform them of political

activity that may impact Noble's charter schools and occasionally seeks to connect Noble parents with opportunities to advocate for educational issues that impact their children. Noble sometimes works with calling or mailing services for these purposes and may release directory information, namely parent/guardian names and contact information, to those contractors.

Such directory information may be released unless a parent/guardian informs the campus principal in writing within 10 days of provision of this notice that information concerning his or her child should not be released.

Student social security number or student identification or unique student identifier will not be designated as directory information.

Directory information is limited to the following:

1. Identifying information: student's name, address, gender, grade level, and date and place of birth, and parent/guardian names, telephone numbers, and mailing and electronic mail addresses;
2. Academic awards, degrees, and honors;
3. Information relating to school-sponsored activities, organizations and athletics;
4. Major field of study;
5. Period of attendance in school;
6. Photograph, videos or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs, except that:
 - a. No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior written consent of the parent/guardian or student, as applicable; and
 - b. No image on a school security videotape recording shall be designated as directory information.
 - c. Noble allows pictures and videos to be used for print and broadcast media purposes, and includes pictures and videos of students and staff on our website, on social media, and in promotional materials used to recruit students and staff and explain Noble to external audiences such as charter authorizers, researchers, other educational organizations, education advocacy organizations, and funders. By signing the media release form, parents/guardians are consenting to allow their child's image to be used for external purposes as well as additional internal purposes (*e.g.*, staff memos and trainings). If the parent/guardian does not want his/her child's image to be used for such purposes, he/she/they should not sign the media release.

Protection of Pupil Rights Amendment: Each school year, Noble will notify parents/guardians of Noble's policies on distributing surveys, analyses or evaluations in the areas of political affiliations or beliefs of the student or their parent/guardian; mental or psychological problems or the student or the student's parent/guardian; sex behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of other individuals with whom respondents have close family relationships; legally recognized privileged or analogous relationships (i.e. lawyers, physicians or ministers); religions practices, affiliations, or beliefs of the student or their parent; and income. The policy shall also include Noble's policy on marketing surveys distributed to students. Noble will notify parents/guardians of the approximate dates during the school year during which such data collection will occur and their rights to opt out of the data collection.

Right to control access of student records: School officials shall release student records to the official records custodian of another school within 10 days in which the student has enrolled or intends to enroll upon the written request of such official or student, provided that the parent receives prior written notice of the nature and substance of that information. Parents may, upon request, inspect, copy and challenge such information.

If the student has unpaid fines or fees, and is transferring, Noble may transfer an unofficial transcript of scholastic records, but must forward an official transcript within 10 days after the student has paid all of his or her outstanding fines and fees.

If a student transfers to another school, Noble will send a certified copy of the records and keep the originals.

Challenge procedures:

1. Parents/guardians have the right to challenge the accuracy, relevance or propriety of any entry in their child's school student records, except 1) academic grades, 2) the name and contact information of the Official Records Custodian, and 3) references to expulsions or out-of-school suspensions, if the challenge is made at the time the student's school records are forwarded to another school to which the student is transferring.
2. A request to challenge the contents of a student record shall be made in writing to the school by the parents/guardians and shall state in specific terms what entries in their child's record are being challenged.
3. The principal shall conduct an informal conference with the parents/guardians within 15 school days of the receipt of the written challenge.
4. If the challenge is not resolved at the informal conference, a hearing shall be convened consistent with the Illinois School Student Records Act.
5. An appeal of the hearing can be made to the regional superintendent

Statement of dispute: Parents may insert in the school student record a statement of reasonable length setting forth their position on any disputed information in the record. Noble will include a copy of such statement in any subsequent dissemination of the disputed information.

Maintenance of school records

1. Permanent records will be retained for 60 years after the student leaves Noble.
2. Temporary records will be retained for at least 5 years after the student leaves Noble.
3. Noble will review a student's temporary record every 4 years and when a student changes attendance centers.
4. For students with a disability, Noble may, after five years, transfer to the parents/guardians (or student if he or she has succeeded to the rights of the parent) Special Education Records which may be of continued assistance to the student.

Research Use Policy

Student and Family Privacy Rights

In the spirit of continuously seeking best practices for educating our students and better understanding and serving our communities, Noble often participates in research studies meant to improve student understanding and pedagogy.

The policy below outlines the rights and expectations students, parents/guardians have with regard to the use of research within the Noble Network.

Surveys

All surveys requesting personal information from students, as well as any other tools used to collect personal information from students, must advance or relate to Noble's educational objectives or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

Surveys Created by a Third Party

Noble will authorize the administration and/or distribution of any survey or evaluation created by a third party to a student. The student's parent(s)/guardian(s) may review the survey or evaluation, upon their request and within a reasonable time of their request. This section applies to every survey: (1) that is created by a person or entity other than a Noble official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including Noble) containing any of the following items:

1. Political affiliations or beliefs of the student or the student's parent(s)/guardian(s)
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent(s)/guardian(s).
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.
3. A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child/ward's educational curriculum within a reasonable time of their request.
 - a. The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet).
 - b. The term does not include academic tests or academic assessments.

Noble's Commitment to Student Success

Noble is dedicated to empowering our students with the scholarship, discipline, and honor necessary to succeed in college and lead exemplary lives. We provide all students with the reasonable level of support needed to fulfill this mission, but we also understand that there are times when some students need more support. The following section provides more information related to a student's rights and expectations when they or their families experience extraordinary situations.

Students in Temporary Living Situations (STLS): Noble adheres to all federal and state laws protecting the rights of STLS students. Additionally, STLS students will have all school fees, except lost materials, waived. Additionally, STLS student requests for attendance waivers may be considered. If you would like to apply for the program, please contact the main office to speak with the STLS coordinator.

Accommodating Individuals with Disabilities. Noble will reasonably accommodate individuals with disabilities, including at parent-teacher conferences, school programs, and school meetings. Individuals with disabilities should notify campus if they have a disability that requires special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

If the above or other concerns surface please contact your student's advisor, other staff members at your campus, or campus principal.



NOBLE

2019-2020

ACKNOWLEDGEMENT OF RECEIPT OF THE STUDENT AND PARENT HANDBOOK AND THE STUDENT CODE OF CONDUCT

*RECONOCIMIENTO DE RECIBO DEL MANUAL PARA ESTUDIANTES Y PADRES Y EL CODIGO DE CONTUCTA
ESTUDIANTIL*

Name of the Campus/Nombre de la Escuela

STUDENT AGREEMENT

I, _____, have received and read the
Print student name here
Student and Parent Handbook and the Student Code of Conduct (“SCC”) for the Noble campuses. I am aware of my rights and responsibilities. Furthermore, I understand that acts of misconduct or inappropriate student behavior will result in interventions and consequences as stated under the SCC.

Student Signature

Date

PARENT/GUARDIAN AGREEMENT

CONTRATO DEL PADRE/TUTOR LEGAL

I, _____, have received and read the
Print parent/guardian name here
Student and Parent Handbook and the Student Code of Conduct (“SCC”) for the Noble campuses. I am aware of my rights and responsibilities. Furthermore, I understand that acts of misconduct or inappropriate student behavior will result in interventions and consequences as stated under the SCC.

Yo, _____, he recibido y leído el Manual
para Estudiantes

Imprimir el nombre del padre/tutor aquí
y Padres y el Código de Conducta Estudiantil (“CCE”) para las escuelas Noble. Estoy consciente de mis derechos y responsabilidades. Además, yo entiendo que los actos de mala conducta o comportamiento estudiantil inapropiado resultaran en intervenciones y consecuencias como esta indicado en los reglamentos del CCE.

Parent/Guardian Signature (*Firma del Padre/Tutor*)

Date (*Fecha*)



Concussion Information Sheet

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a “ding” or a bump on the head can be serious. You can’t see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

Symptoms may include one or more of the following:

- | | |
|--|--|
| <ul style="list-style-type: none">• Headaches• “Pressure in head”• Nausea or vomiting• Neck pain• Balance problems or dizziness• Blurred, double, or fuzzy vision• Sensitivity to light or noise• Feeling sluggish or slowed down• Feeling foggy or groggy• Drowsiness• Change in sleep patterns | <ul style="list-style-type: none">• Amnesia• “Don’t feel right”• Fatigue or low energy• Sadness• Nervousness or anxiety• Irritability• More emotional• Confusion• Concentration or memory problems (forgetting game plays)• Repeating the same question/comment |
|--|--|

Signs observed by teammates, parents and coaches include:

- Appears dazed
- Vacant facial expression
- Confused about assignment
- Forgets plays
- Is unsure of game, score, or opponent
- Moves clumsily or displays incoordination
- Answers questions slowly
- Slurred speech
- Shows behavior or personality changes
- Can’t recall events prior to hit
- Can’t recall events after hit
- Seizures or convulsions
- Any change in typical behavior or personality
- Loses consciousness



Concussion Information Sheet (Cont.)

What can happen if my child keeps on playing with a concussion or returns too soon?

Athletes with the signs and symptoms of concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one. This can lead to prolonged recovery, or even to severe brain swelling (second impact syndrome) with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often fail to report symptoms of injuries. Concussions are no different. As a result, education of administrators, coaches, parents and students is the key to student-athlete's safety.

If you think your child has suffered a concussion

Any athlete even suspected of suffering a concussion should be removed from the game or practice immediately. No athlete may return to activity after an apparent head injury or concussion, regardless of how mild it seems or how quickly symptoms clear, without medical clearance. Close observation of the athlete should continue for several hours. The Youth Sports Concussion Safety Act requires athletes to complete the Return to Play (RTP) protocols for their school prior to returning to play or practice following a concussion or after being removed from an interscholastic contest due to a possible head injury or concussion and not cleared to return to that same contest.

You should also inform your child's coach if you think that your child may have a concussion. Remember it's better to miss one game than miss the whole season. And when in doubt, the athlete sits out.

For current and up-to-date information on concussions you can go to:
<http://www.cdc.gov/ConcussionInYouthSports/>



IHSA Performance-Enhancing Substance Policy

In 2008, the IHSA Board of Directors established the association's Performance-Enhancing Substance (PES) Policy. A full copy of the policy and other related resources can be accessed on the IHSA Sports Medicine website. Additionally, links to the PES Policy and the association's Banned Drug classes are listed below. School administrators are able to access the necessary resources used for policy implementation in the IHSA Schools Center.

As a prerequisite to participation in IHSA athletic activities, we have reviewed the policy agree that I/our student will not use performance-enhancing substances as defined by the policy. We understand that failure to follow the policy could result in penalties being assigned to me/our student either by the my/our student's school or the IHSA.

IHSA PES Policy

<http://www.ihsa.org/documents/sportsMedicine/2017-18/2017-18 PES policy.pdf>

IHSA Banned Drug Classes

<http://www.ihsa.org/documents/sportsMedicine/current/IHSA Banned Drugs.pdf>



IHSA Sports Medicine Acknowledgement & Consent Form

This page left blank intentionally.



Acknowledgement and Consent

Student/Parent Consent and Acknowledgements

By signing this form, we acknowledge we have been provided information regarding concussions and the IHSA Performance-Enhancing Substance Policy.

STUDENT

Student Name (Print): _____ Grade (9-12) _____

Student Signature: _____ Date: _____

PARENT or LEGAL GUARDIAN

Name (Print): _____

Signature: _____ Date: _____

Relationship to student: _____

Consent to Self Administer Asthma Medication

Illinois Public Act 098-0795 provides new directions for schools concerning the self-carry and self-administration of asthma medication by students. In order for students to carry and self-administer asthma medication, parents or guardians must provide schools with the following:

- Written authorization from a student's parents or guardians to allow the student to self-carry and self-administer the medication.
- The prescription label, which must contain the name of the asthma medication, the prescribed dosage, and the time at which or circumstances under which the asthma medication is to be administered.

A full copy of the law can be found at <http://www.ilga.gov/legislation/publicacts/98/PDF/098-0795.pdf>.